

State of Utah
Division of Fleet and Surplus Services

**12-15 Passenger Van
Pre-Trip Inspection**

Date: _____ Signed: _____

- ☐ All occupants must wear seat belts at all times.
 - The van driver is responsible to make sure each passenger is seat belted at all times while the vehicle is in operation.Comments: _____
- ☐ Check Passenger Weight Distribution.
Comments: _____
- ☐ Store loose items.
Comments: _____
- ☐ Do not block windows with Coats/Pillows/Blankets.
Comments: _____
- ☐ No baggage cargo may be carried on the roof of any 12 or 15-passenger van.
Comments: _____
- ☐ Drivers are encouraged to place heavy cargo in front of the rear wheels to better distribute the weight in the vehicle.
Comments: _____
- ☐ Passenger Check-In Manifest used when transporting minors.
Comments: _____

Reminder

1. No driver of a 12 or 15-Passenger van shall exceed 65 miles per hour no matter the posted speed limit.
2. No cell phone usage is allowed by the driver while engaged in the operation of the vehicle.
3. All state laws and administrative rules must be followed at all times.